

Develop Staff Training Tools

Workshop in a Bag



This is literally a backpack or crossover bag that staff brings with them every time they leave their home base and go into the community. The bag holds all of the items that the staff once had at their fingertips in the workshop. It allows them to be prepared for whatever might come their way and to have all of the tools to assist their individuals at a moment's notice. It is imperative that a lead staff is identified to keep them well maintained and stocked for each day.

The Workshop in a Bag will provide reassurance to both the staff and consumers on community outings, with first aid supplies for injuries, bottled water and cups for medications, extra clothes in case of an accident and other necessary items.

Things to think about:

1. It makes sense to label where all items go so they are easily accessible when you need them
2. Zip lock most items in case of spilling
3. Determine designated staff who's responsibility it is to regularly re-stock the bags and check expiration dates on materials
4. We determine that a 'Messenger Style' bag approximately 12x17 works best, but try what works for you

Contents:

- Blood Spill Kit
- Bug Spray
- First Aid Kit
- Chucks
- Cold Pack
- Consumer picture
- CPR Mouth Shield
- Critical information sheets
- Extra bags for soiled items
- Extra clothing
- Hand Sanitizer
- Plastic gloves
- Plates, Napkins, Utensils
- Sanitary items
- Sun Block
- Tissues
- Water & Cups for medications
- Wipes